

* HOLIDAY QUICK REFERENCE

HOLIDAY	UUP	CSEA	PEF	M/C	ALES	NYSKOPA
Labor Day 9/05/16 College Closed	H	H	H	H	H	H
Columbus Day 10/10/16 Classes in Session	H	H	H	H	H	H
Election Day 11/08/16 Classes In Session	F	F	F	F	H	H
Veterans Day 11/11/16 Classes In Session	H	H	H	H	H	H
Thanksgiving Day 11/24/16 College Closed	H	H	H	H	H	H
Day After Thanksgiving 11/25/16 College Closed	Use floating holiday from Election Day, charge accruals or alternate work duty will be available upon request.					
Christmas Day 12/25/16 College Closed (Observed 12/26/16)	H	H	H	H	H	H
Shutdown 12/18/16-1/2/17 College Closed	All employees are encouraged to take off and charge appropriate accruals. Alternate work duty will be available upon request.					
New Years Day 01/01/17 College Closed (Observed 01/02/17)	H	H	H	H	H	H
Martin Luther King Day 1/16/17 College Closed	H	H	H	H	H	H
Lincoln's Birthday (observed) 2/13/17 Classes In Session	F	F	F	F	H	H
President's Day 2/20/17 Classes In Session	H	H	H	H	H	H
Memorial Day 5/29/17 College Closed	H	H	H	H	H	H
Independence Day 7/04/17 College Closed	H	H	H	H	H	H

H= holiday

F= work day, floating holiday accrued

*-Essential Services (as determined by Department)- Essential security and facilities operations will be maintained on holidays.

*-All Student Service Offices will be open for normal business whenever classes are in session as well as during mid-semester breaks. They include: All Academic Departments / Adm Computing / Bursar / Campus Rec / College Store / Dining Services / Enrollment Management / Student Affairs / Library/ Recreation and Continuing Educations. Supervisors are responsible for maintaining appropriate staffing.

*- UUP Employees with a teaching appointment are required to work on all days that classes are in session. They are not eligible to accrue holidays.

*- Holiday falls on Saturday, accrue a day. Holiday falls on Sunday, observed Monday.